Hispanic Association of Colleges and Universities

HACU Scholarship Program

ONLINE APPLICATION Instructions (Please PRINT this page) Please use this as a guide to help you complete your online application.

Log onto the HACU Scholarship Program Systems and select [START ONLINE APPLICATION HERE].

**Step 1** - Contact Information section- In this step you will create your login and password. You will automatically receive an e-mail containing your login and password information after completing Step 1 of the online application.

**Step 2** - Education Information section- Your institution MUST be a member of HACU for you to be eligible to continue your application.

Transfer School Information- If you entered a transfer date you must enter a transferring school. Both current and transfer institutions must be current members of HACU.

**Step 3** - Scholarship Selection- In this section you will select the scholarships listed by Sponsor that you wish to be considered for.

**Step 4** - Applicant Resume- Please use template provided to create your resume.

**Step 5** - Scholarship Essay- Your essay should focus on the following questions.

1. What is your personal motivation for applying to the HACU Scholarship Program?
2. What are your academic and/or career goals?
3. What skills could you bring to an employer?

**Step 5** - Required Documentation and Survey- In this section you will find the downloadable forms. Please print and submit accordingly.

**Step 7 & 8** – Edit and Submit- In Step 7 you will be able to review and make any edits to your online application. Once you have completed all edits you will SUBMIT in Step 8.

After SUBMITTING the online application:

- ORDER your Official Transcript and ensure HACU will receive it on time.
- Have your institution complete the Enrollment and Class Level Certification Form.
- Sign and deliver the Financial Aid Release Form to the Financial Aid office at your institution. Do not mail this form to HACU.
- Allow time for these documents to be received by HACU before calling to check to see if HACU has received them. Check with your institution first.

Mail both OFFICIAL TRANSCRIPT & Enrollment and Class Level Certification Form(s) ATTN:

HACU Scholarship Program • 8415 Datapoint Drive, Suite 400 • San Antonio, TX 78229